

## **MEETING NOTICE**

**TO:** Board of Trustees  
Regional Income Tax Agency

**FROM:** Bill Logan, Internal Audit Committee Chairperson

**SUBJECT:** Internal Audit Committee Meeting  
Thursday, March 20, 2025

**DATE:** March 13, 2025

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The RITA Internal Audit Committee will meet on Thursday, March 20, 2025, immediately following the Board Meeting at the Brecksville facility.

### **AGENDA**

1. Update on audits
  - a. SOC-1 Audit
  - b. Financial Audit
  - c. IRS Safeguards Security Report (SSR) and IRS Corrective Action Plan (CAP)
2. Updates on Business Continuity, Disaster Recovery and Incident Response
3. Any other matters that may properly come before the Committee