



MEETING NOTICE

TO: Board of Trustees
Regional Income Tax Agency

FROM: Jeff Knoblauch, Finance Committee Chairman
Steve Presley, Personnel Committee Chairman

SUBJECT: **Joint Finance and Personnel Committees Meeting**
Thursday, February 1, 2024

DATE: January 26, 2024

The RITA Finance and Personnel Committees meeting will be held **Thursday, February 1, 2024 at 9:30 a.m.** at the Brecksville facility.

Please contact Donna Thompson dthompson@ritaohio.com if you are unable to attend.

AGENDA

1. Summary of February Finance Decision Items
 - a. Agency Insurance Renewal
 - b. Microsoft 365 Assessment
 - c. Citrix/XenApp Renewal
 - d. Training and Development – Phase 2
 - e. Worthington Condo Association Fees
 - f. 2023 Stabilization Funding
2. Agency Provided Life Insurance Update
3. Agency Longevity Policy Update
4. Any other matters that may properly come before the Committees