

NOTICE

TO: Board of Trustees
Regional Income Tax Agency

FROM: Scott Gill, Internal Audit Committee Chairman

**SUBJECT: Internal Audit Committee Meeting
Wednesday, August 12, 2020**

DATE: August 10, 2020

The RITA Internal Audit Committee meeting will be held **Wednesday, August 12, 2020 at 9:30 a.m., and will take place via teleconference**, pursuant to 2020 Am.Sub.H.B. 197, Section 12.

Members of the RITA Internal Audit Committee are to join the meeting by dialing 1-877-594-8353 and entering Passcode 84946280#. Members of the public may also listen to the meeting by using the same dial-in and passcode.

AGENDA

1. Annual Internal Audit Board Memo discussion and presentment at upcoming Board Meeting
2. Next Committee meeting date
3. Any other matters that may properly come before the Committee