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## NOTICE

**TO:** Board of Trustees  
Regional Income Tax Agency

**FROM:** Jeff Knoblauch, Budget & Finance Chairman

**SUBJECT:** **Budget & Finance Committee Meeting**  
**Thursday, November 3, 2016**

**DATE:** October 27, 2016

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The Budget & Finance Committee will meet on Thursday, November 3, 2016 at 9:00 a.m. Please contact Donna Thompson at (440) 922-3200 if you are unable to attend.

## AGENDA

1. Mailing/Postage Machine Lease Approval
2. 2017 Agency Budget Discussion
3. 2017 Municipal Services Budget & Five Year Forecast Discussion
4. Any other matter that may come before the Committee